



Pre-Application Advice Enquiry

Please use this form if you would like a Planning Officer's opinion on any pre-application issues. Send this form, together with supporting information, drawings/photographs and the appropriate fee to the address below. You will be contacted in writing by a Planning Officer in due course

All dimensions should be provided in **metric**. Please complete using **BLOCK CAPITALS** and **black ink**

1. Contact details

Name:

Address 1:

Address 2:

Address 3:

Postcode:

Tel No:

Email:

2. Site details

Full postal address of property at which it is proposed to carry out the development (if different from contact details):

3. Description of the Proposal

1) Please describe the proposed development:

2) Please indicate those matters for which advice is being sought: (tick all that apply)

Principle	<input type="checkbox"/>	Access	<input type="checkbox"/>
Appearance	<input type="checkbox"/>	Landscaping	<input type="checkbox"/>
Layout	<input type="checkbox"/>	Scale	<input type="checkbox"/>

3) What is the current use of the land?

4) If there has been any previous advice in respect of this site please state: Date: Ref:
Advice from:

Checklist

Please read the following checklist (& the pre-application guidance document) to make sure you send all the information in support of your enquiry. Please make sure you have:

<input type="checkbox"/> Filled in all the questions in Sections 1, 2 & 3	<input type="checkbox"/> Full details of the proposal
<input type="checkbox"/> Included the appropriate fee	<input type="checkbox"/> Sketch plans of the proposal
<input type="checkbox"/> Included the site description/survey/assessment	<input type="checkbox"/> Photographs of the site and its surrounding and context

Send Completed form to: Planning@southsomerset.gov.uk
Development Management, Brympton Way, Yeovil Somerset, BA20 2HT
Pay: Online (<https://www.southsomerset.gov.uk/online-services/>), over the telephone (01935) 462462 or cheque payable to South Somerset District Council